**Forton Parish Council**

**Minutes of the Forton Parish Council Meeting held**

**at Methodist Church Hall, Hollins Lane on**

**Monday 2nd October 2023 at 7pm**

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| **Present**:  Cllrs J Huddart, P Young, N Wigglesworth, L Dodgson, S Tresilian, J Farebrother, W Wilson, Borough Cllr C Walker, | Note |
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| **In attendance:**  Mrs H Alcock - Clerk & Responsible Finance Officer. | Note |
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| **1748. Apologies for Absence**:  Cllr P Slater, PCSO Denise Creighton, County Cllr M Salter | Note |
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| **1749. Notification of Interests**  No disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting were received. | Note |
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| **1750. Minutes of the last Meeting**  The minutes of the Parish Council Meeting held on 4th September 2023 were confirmed and signed as a correct record. | Note |
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| **1751. Public Participation**  Three members of the public present.  Borough Cllr Walker advised she had received concerns from residents on Tansy Lane with regards the tarmac on the road being ripped up again, photos to be sent across to County Cllr Salter. She had also been made aware of a current planning application in the area which stated Tansy Lane made a good access point to this application.  County Cllr Salter sent his apologies to the meeting but provided the following update by email which was read out:-  Flooding on Hollins Lane – LCC have confirmed they have inspected the area and carried out work on the highways drains early September and believed the issues were resolved as of 9th September, however rain since indicates the problem remains and have asked for further investigation.  Bollard installation, Hollins Lane – LCC have confirmed they cannot install bollards on the footway connecting Lune Avenue and Calder Grove to prevent delivery drivers using as a cut through as this is not an adopted highway. Residents should report any vehicles seen on the footpaths to 101 or via the website [www.doitonline.lancashire.police.uk](http://www.doitonline.lancashire.police.uk)  Cllr Wilson confirmed the developers currently own the 2 footpaths in question until they are handed over to LCC. The handover will take place in 12 about months.  Parish Council Champion & Grant Scheme – Cllr Paul Rigby has agreed he would visit the Parish Council and explain his role and would welcome an application should there be anything the Parish Council wishes to support.  Tansy Lane, hedge loss – This is ongoing, however confident that something can be done.  A member of the public expressed concerns over the developer and contractors working on the housing development in School Lane, the following complaints have been sent directly to Persimmon Homes H&S Advisor as follows:-   * Parking on pavement & safety of school children due to narrowing of pavement. * Contractors standing on pavement & not moving out of way for school children. * Heras fencing in wrong place on boundary and feet to be painted yellow. * Heras fencing clamped incorrectly at child’s head height. * Signage on roadside illegible due to mud. * Wheel washing facilities needed to help with mud on School Lane * Haulage contractors using Coronation Avenue as a turning point. * Pavement has been tarmacked with ramps and yellow hatching painted. * Road sweeper has a hydraulic oil or engine oil leak. * Are deliveries permitted during peak times 8am – 9am & 3pm – 4pm * Can an access be made from A6 for tipping wagons due to amount of tipping anticipated on East side to raise land levels? * Land allocated to village hall – can this be retained by village.   The Chair requested all the above and any more reports should be emailed over to Borough Cllr Walker & County Cllr Salter to discuss with Wyre planners. | Note |
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| **1752. Planning**  The following planning applications were discussed:-  **Application Number**: 23/00807/OUTMAJ  **Proposal:** Outline application for the phased development comprising of the erection of up to 17 self-build housing units (C3) with access  **Location:** Land adjacent to Winder House, Winder Lane, Forton  **Resolved:** Clerk to summarise and circulate Cllrs comments before issue deadline extension | Clerk |
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| **1753. Community Hall update**  No representatives from the Village Hall in attendance, but Cllr Young provided the following update:-  On 8th September Paul Duckett of Mason Gillibrand presented three designs for the new community hall to the project team. There was agreement on one design, and this was later confirmed by the Trustees.  This design was then presented at a public meeting in the village hall on 12th September.  Mason Gillibrand have issued their invoice to Forton Parish Council for fees of £3,269.70.  The site plan has a new access between two mature trees (keeping clear of their root protection zones). The existing access would be closed. Mason Gillibrand will be making a planning application for the new community hall on the recreation ground and to succeed this site access will need to be approved by Highways.  Mason Gillibrand wants to commission a detailed study of this access with SLR Consulting. This would be used to assess the feasibility of this access with plans showing the traffic sight lines and its relation to nearby Persimmon access. SLR will produce a statement which will be used to support the planning application.  Forton Parish Council agreed to approve this proposal at a cost of £950 plus vat. Cllr Young to issue an update on the Community Hall timeline later this week. | Cllr Young |
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| **1754. Progress on Persimmon Homes – Cllr Young**  Cllr Young confirmed the contractors are currently installing the sewage pipes on the North & South fields. The water has now disappeared from land on the south side of School Lane. | Note |
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| **1755. Review of the provision of flower tubs across the parish**  Total expenditure for this season totalled £431.76 inc vat, it was suggested that a request was made on Parish Council website and Forton Facebook page for volunteers for next years planting group, Cllr Tresilian agreed to be the main contact for enquiries. | Note |
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| **1756. Garstang Christmas Lights**  A request had been received from Garstang Town Council for consideration to be given for a financial contribution towards the Christmas lights, Clerk to advise Garstang Town Council that a donation would not be given at this time. | Clerk |
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| **1757. Hollins Lane Defibrillator**  Cllr Dodgson advised there are two defibrillators in the village, one at the Village Hall and one outside the Methodist Church in Hollins Lane. The condition of the casing to the defibrillator in School Lane is requiring some maintenance, Cllr Wigglesworth to discuss the School Lane defib with the Village Hall committee and confirm back at next meeting.  Cllr Dodgson confirmed that the WI still had £40 left from the original funding of these defibs which could be used.  Borough Cllr Walker suggested enquiring about a maintenance contract which would take care of all future issues with the equipment and casings. | Cllr Wigglesworth |
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| **1758. SPID Volunteers**  The Chair asked if any councillors would like to volunteer to monitor the figures, however there were no volunteers at present. | Note |
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| **1759. Finance**  The following payments for July & August were checked and agreed: -  Easy Website - £27.60  GJ Brookes - £540  Frances Forestry - £1,632.00  Cllr P Young – Printer Ink - £11.98  David & Rosalyn Ovenden, litter picking sticks - £22.78.  Mason Gillibrand - £3,269.70  Clerk’s wages - £356.20  Clerk’s expenses - £26  An invoice received from the auditors for £504 in connection with the Annual Governance and Accountability Return for year ended 31.3.23 was agreed. | Note |
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| **1760. Parish Reports / Issues from Councillors**  Parish Maintenance  Cllr Huddart expressed her gratitude to Mr and Mrs Ovenden for their sterling volunteer work in daily litter picking, last month resulted in 21 bags of litter collected. Clerk to contact Wyre Council with regards a replacement bin or a drop off point for the litter pickers to leave their rubbish. Cllr Huddart advised the noticeboard was taking longer than expected due to family illness.  Hollins Lane  Traffic lights in situ until 13th October connected with UU works.  Cllr Dodgson agreed to check if there are any plastic chairs at the Bowling Green or the Village Hall which could be used for the bus stop by Laurus Homes estate.  LALC  Next meeting due to take place 25th October. | Clerk  Cllr Dodgson |
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| **1761. Clerks Update**  The Clerk confirmed a meeting with Easy Websites was arranged for 3rd October to review the Parish Council website. | Note |
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| **1762. Cllr Huddart updates**  Cllr Huddart advised a letter had been received from St James Church asking for a contribution to the ongoing repairs to west wall, clerk to circulate letter and add to the agenda for discussion next month. | Clerk |
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| **1763. Date & Time of Next Meeting**  The date of the next meeting is Monday 6th November at 7pm. | Note |
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| **The meeting closed at 8:42pm** | Note |

**Minutes prepared by: ……………………………………………. Hilary Alcock (Clerk)**

**Approved by: ……………………………………………….….. Janet Huddart (Chairman)**

**Date: …………………………………**